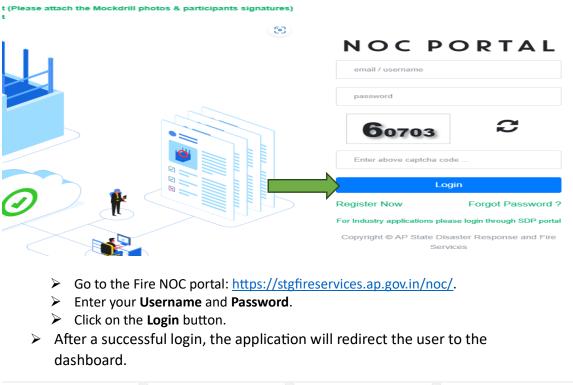
## User Manual for AP Fire Services Renewal NOC

## **Note: Documents Required for Renewal NOC**

- Scanned Copy of the Occupancy NOC
- > Last Renewal No objection certificate
- Scanned Copy of Challan (This copy is received after the challan payment. You can download and upload it on the portal.)
- > Affidavit Document & Electrical Safety Certificate

## 1.Login to the Portal



Apply for Provisional NOC	Apply for Occupancy NOC	<b>C</b> Renew Occupancy	NOC	Industry Applications (SDP Portal)			
Due to bars. New stricts to improve and offer a standess experience on our fire portal, your feedback is invaluable. If you evereently applied for a No Objection Certificate (NOC) online, we would like to hear about your experience. Phoe sear officing of the application. © The sear officing officing fired during the ports. © Any genaral feedback or suggestions for enhancement. © Any genaral feedback or suggestions for enhancement. Norm experis.							
My Applications		keyword	All	<ul> <li>Approved</li> </ul>			
Jerrer (or cocanneer 🖬 19218/X018/K012/221) castige bakappa Santharma Educational Society DGFS 🖉 Augument 🖬 11 68 200)							

Click on 'Apply for Renewal NOC' to display the popup shown below.

	Applying for Renewal of Occupancy NOC: Please select the means by which you received the Occupancy No Objection Certificate (NOC).	×	
ply :	Online Occupancy NOC	~	100
	O Manual Occupancy NOC S= I-		All
	READY TO START CLOSE	Ξ	

> Click on 'Apply for Renewal NOC' to display the popup shown below.

A.P. State Disaster Response an	d Fire Services Department	×
		READY TO START CLOSE
	Apply for Provisional NOC	Industry Applications (SDP Portal)

## Click on 'Ready to Start' to display the page shown below.

·		
Site Name	Address of the Premises (Postal Address) Note	Please ensure to include the pincode when providing the address.
GVR Complex	1-25	
District	Address for Correspondence	
Vizianagaram	✓ Sy.No.59A, Near D.No:9/1142-1-8-B, Near G	ovt. Z.P. School, Soganur Road, Yemmiganur Town
Licensing Authority and Address: This is the Muncipal Co Officer to whom it has to be sent.	rporation or any similar local self government departme	ent to whom the Fire NOC has to be sent. Please include the Designation of th
	rporation or any similar local self government departme	int to whom the Fire NOC has to be sent. Please include the Designation of th
Officer to whom it has to be sent. Licensing Authority The commissioner, Tirupati Municipal corporation		int to whom the Fire NOC has to be sent. Please include the Designation of th
Officer to whom it has to be sent. Licensing Authority The commissioner, Tirupati Municipal corporation		

➢ Click on 'SAVE' to display the BLOCK details.

оск information: In ca	se of Mixed Occupancy, Sele	ct the Occupa		ncies in the Block and the Check the 'Mix Classification of Occupancies		
Name	Occupancy Type	Sub Division	Height(Mtrs) ( 3 Example )	Action	No of Floors	Total Builtup Area (Sq Mtrs)
Name	Mixed Occupancy	×	Total Height:     0       Exclude stilt Height:     0       Note: Exclude stilt Height means Total Height of the building (- minus) stilt Height	SAVE BLOCK DETAILS	0	0 +ADD FLOOR DETAILS DELETE BLOCK
					Total	0

- > Enter the BLOCK details and click on the 'SAVE BLOCK DETAILS' button.
- > If you want to add additional blocks, click on the 'ADD BLOCK' button.
- > Enter the Block name and click on the 'READY TO START' button.

Disaster Response and Fire Serv	ices Department			_	Logout
/Owner/Developer	Add Block Please select the Type of the Bloc	k:	×	Builder	
iesh	Normal Block	Name of the Block		ail.com	
k Information	O Tower and Podium Block				+ADD BLOCK
k Information: In case of Mixed Occupan				lixed Occu	ipancy' Checkbox.
	-		READY TO START CLOSE	ıd classific	ation of Industrial occupancies
Name Occupancy Type	Sub Division Height(Mtrs	Example	Action	No e Floo	
Name	✓ ✓ Total Height:	0		0	0

	Name	Occupancy Type	Sub Division	Height(Mtrs)	Example	Action	Floor		rea (Sq Mtrs)
1	b1	Residen 🗸	Lodging c 🗸 🗸	Proposed:	6	→ IIIIIIII	1	Proposed:	1200
		Mixed Occupancy		Provided:	6	SAVE B	LOCK DETAILS	Provided:	1200
				Total Heig	de stilt Height means ht of the building (- us) stilt Height				LOOR DETAILS
				Total		Proposed:	1200		
						Provided:	1200		

> Next, enter the floor details by clicking on the 'ADD FLOOR DETAILS' button.

	No of Floors	Total Builtup Area (Sq Mtrs)
TAILS	0	0
		+ADD FLOOR DETAILS DELETE BLOCK

> Then, the floor details will be displayed on the page below.

	Block Name	Height		
GVR Complex		0 Meters		
Front Direction:				
	~			
Floors:				+ ADD FLOOR
Note: Total built up area shoul	d include area should include stilt and the co	mmon areas also.		
		Total Builtup Area (Sq		
SI Floor Type	Floor	Mtrs)	Occupancy Type	
1	✓ Name	0		~
	✓ Name	0		× <b>*</b>
<sup>1</sup> uilding Plans	► Name	0		~
uilding Plans	signed by the Builder, the Architect and the S			~
uilding Plans Please ensure that the plans are s	signed by the Builder, the Architect and the S			~ <b>1</b>
uilding Plans Please ensure that the plans are Note: Please include all the Plans	signed by the Builder, the Architect and the S in a single file and upload.			~ <b>•</b>

> To add multiple floors, click the 'ADD FLOOR' button as many times as the number of floors you want to add.



Enter the floor details, upload the plan, and click 'SAVE'

hould include stilt and the common areas als	O Meters 		ADD FLOOR
	Total Builtup Area (Sq		ADD FLOOR
	Total Builtup Area (Sq		ADD FLOOR
	Total Builtup Area (Sq		ADD FLOOR
	Total Builtup Area (Sq		
Floor		0	
Floor		0	
Floor		0	
	(vicia)	Occupancy Type	
ground	1200	Educational	~
first floor	1200	Educational	~
uilder, the Architect and the Structural Engine and upload.	eer.		
	first floor uilder, the Architect and the Structural Engine	first floor 1200	first floor 1200 Educational uilder, the Architect and the Structural Engineer.

> First, pay the Challan amount, then enter and save the Challan details.

	6: A non refundable Fire Precaution Fee form of Challan under the Head of Accoun			total built up area in all floors incliudi of Fires-001 other receipts".	ng Ba
PAY ONLINE				Chail:	an Help
	~				
Challan Number	Challan Date			Bank	
Challan Number	01/01/1900	01/01/1900		Bank	
Branch & City/Town	Amount Paid	Amount Paid			
Bank Branch	0	To Pay: 0	×		
▲ SAVE CHALLAN DETAILS					
	nortal charges plick on t		CUAR		
Novt To pourtho	portal charges, click on t	ne PORIAL	СПАГ	RGES DULLON.	
Next , To pay the					
Next , To pay the Portal Charges					
Portal Charges				Pay Portal Ch	arges Online
Portal Charges	10 (Rupees Eight Hundred Only)			Pay Portal Ch	arges Online

Scanned Copy of Challan	Scanned Copy of the Occupancy NOC
Choose File No file chosen	Choose File No file chosen
Electrical Safety Certificate Electrical Safety Format	Affidavit Affidavit Format
Choose File No file chosen	Choose File No file chosen
Any additional document you want to submit	Last Renewal No objection certificate(if any)
Choose File No file chosen	Choose File No file chosen

Finally, click on the 'SUBMIT' button to submit the application.

Application Submission
Note: If you have completed the full application, you need to submit it before the artment can start processing the application.